



Coaches Checklist

Please contact your Division Coaching Director if you have any questions.

- ❑ **Get a team parent to help organize team meetings, distribute information, help with practices, and establish a phone tree.**
- ❑ **Ensure all player forms match the names of players on the printed team roster.**
If not, contact your Division Coaching Director.
- ❑ **Ensure that only players listed on the team roster and who have completed player forms practice with the team.**
This is for insurance purposes – No Exceptions.
- ❑ **Schedule your practice time and location with your Division Coaching Director.**
We have specific areas the Town of Smyrna authorizes for practice. If you need to change your schedule or location, contact your Division Coaching Director.
- ❑ **Bring your team folder to all practices and games.**
This is to keep the emergency information available at all times. Please contact your Division Coaching Director if you misplace any forms.
- ❑ **Be courteous to all teams. Practice only in your scheduled practice location at your scheduled time.**
If there is a problem or you need to make a change, contact your Division Coaching Director.
- ❑ **New uniforms are issued only to new players in the Spring (whose player forms are highlighted in the upper right hand corner).**
If there is a question contact your Division Coaching Director.
- ❑ **A Player uniform consists of a jersey, shorts, and one pair of socks.**
*Please notify the Uniform Director of any problems **before the uniform is worn.***
- ❑ **All extra uniforms must be turned into the concession stand by the second week of the season.**
- ❑ **Ensure that all player evaluations forms are completed and delivered to the Division Coaching Director no later than the 6th week of the season.**
- ❑ **Each team is issued one goalie jersey per year (Fall and Spring Season). If your team does not have a goalie jersey, please use a t-shirt.**
The goalie jerseys are donated and not purchased by the league. It is the coach's responsibility to ensure the team is prepared for each game.
- ❑ **Inform your players that earrings are not allowed to be worn during games.**
This is a national regulation and players will not be permitted to play with earrings.
- ❑ **Let the Division Coaching Director know if you will be returning next season.**
Good help is hard to find and you have skills that cannot be readily replaced.